



## SUBMISSION GUIDELINES

Business Management Dynamics (BMD) welcomes your contribution in shape of Articles, Short Communications, Case Studies, Book Reviews, or any other shape that can make valuable contribution for the Dynamic Business World and finally towards the society.

### A- MANUSCRIPTS GUIDELINES

#### Manuscript Format

1. Should be submitted in both formats i.e., MS Word (Latest version) & PDF.
2. Double-spaced, 12 Font Size, Format Times New Roman in APA 7 style.
3. Abstract should not be more than **500 words** with max (Five keywords)
4. Footnote is not allowed. Any footnote making a specific point should be integrated in the relevant context of the paper body.
5. Clearly mention the details on the separate sheet **a) Author's name b) Designation c) Email address d) Department & Institute.**
6. Not have authors names or other identifying information placed on the manuscript itself, as all manuscripts are peer-reviewed with a blind reviewing system.
7. All Figures and Tables should be drawn with captions and cite them in the text body.

#### Paper Organization

1. **Abstract** should contain the following suggested sections
  - a. **Purposes**
  - b. **Methods**
  - c. **Findings**
  - d. **Limitations**
  - e. **Contributions to literature**
  - f. **Practical implications**
  - g. **Social implications**
  - h. **Originality**
2. **Introduction** (identifies current status, research gaps, the importance, research questions, research purposes).
3. **Theoretical background** (if research is based on one or more theories, explain it in detail).
4. **Research model** (identifies variables and their relationships based on observations and/or theories).



5. **Literature review** (study past research relevant to the research model and research questions).
6. **Methodology** (explains a comparative summary. data sources, diagram, unit of analysis, choices of methods, research design, analytic procedure, etc.)
7. **Results and Discussion** (discuss the findings based on the outcomes of analyses).
8. **Conclusions and Recommendations** (synthesize the findings to draw conclusions and recommend actions to the readers accordingly).
9. **References** (each reference must have complete information and use APA 7 reference and citation styles to format; make sure all references are cited in the paper body).

## Example

“Boyd, D. E., McGarry, B. M., & Clarke, T. B. (2016). Exploring the empowering and paradoxical relationship between social media and CSR activism. *Journal of Business Management Dynamics*, Vol. 11(2), pp. 37-42.”

## B- AUTHORS GUIDELINES

### Submitting your Manuscript

1. All the manuscripts should be sent via electronic mail at the following addresses:  
**manuscript@bmdynamics.com or editor@bmdynamics.com**
2. All the **correspondence** would be done through **editorbmd@gmail.com**.
3. Manuscript submission with BMD means that you are showing that you are adhering all the guidelines and requirements given above, and you have followed them well.

### Article Processing Charges (APC)

1. An Article Processing Charge (APC), also known as a publication fee, is a fee which is charged to Authors/Scholars to make a work available in an **Open Access Peer Review** journal.
2. BMD is operating on its own feet without taking help from any professional agency, so it has to meet its expenses. The APC is used for handling and processing of a manuscript and consequent publication.
3. The APC is used for handling and processing of a manuscript and consequent publication after the acceptance. We do not charge Authors for **submissions only**.  
**Up to Three Authors USD 200 & Up to Five Authors (max) USD 250.**



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### **Note:**

All authors must include at the end of the final paper a page of "BMD Author Declaration Statements" containing the following **4 statements**. Below are the examples of the statements.

1. **Author Submission Declaration:** (Please provide the following statement)  
"The authors formally declare that the contents of this paper are the original work of themselves. It has not been published previously in any media including Journals, Conferences, or Websites. It is not being reviewed by any Editorial Office of Publishers".
2. **Similarity Report Declaration:** (Please provide the following statement)  
"The authors formally declare that the final content of the paper has been analyzed before publication by the similarity analysis software, namely, \_ and the similarity index is \_% (Under the threshold of  $\leq 30\%$ ). A copy of **Similarity-Check Report** created by \_ (fill in the name such as Turnitin, etc.) is also attached"
3. **Conflict-of-Interest Declaration:** (All authors must disclose any financial and personal relationships with other persons or organizations that could influence their work.). If no conflict of interest exists, please state "The authors declare no conflict of interest."
4. **Funding Source Declaration:** (Please list the funding agency and the grant number(s) who provided financial support for the conduct and publication of the research.)